

**NEW YORK STATE
PROFESSIONAL PROCESS SERVERS ASSOCIATION
BOARD MEETING**

MAY 20, 2018 AT 9:00 AM
HOLIDAY INN, 2050 EXPRESS DR S., HAUPPAUGE, NY 11788

Meeting called to order by President – Ellen Eakley

PLEDGE OF ALLEGIANCE

Roll Call of Officers and Directors – Kim Letus

President	Ellen Eakley
1 st Vice President/Past President	Jillina Kwiatkowski
2 nd Vice President	Bernard Hughes
Secretary	Kim Letus
Treasurer	William Mlotok
Director/Past President	Gail Kagan
Director/Past President	Larry Yellon
Director	Jason Tallman
Director	Josh Miller
Past President	Irving Botwinick
Past President	Robert Guilinello
Past President	Mark McClosky
Past President	Bruce Lazarus
Past President	Vincent Gillis
Past President	Joel Graber
Past President	Bruce Kenney
Administrator	Brenda Geedy, WNY Admin Services, Inc.

MEMBERS AND GUESTS PRESENT

APPROVAL OF THE MINUTES OF SUNDAY, JANUARY 21, 2018

Attached to the end of this agenda

OFFICERS REPORTS:

PRESIDENT – ELLEN EAKLEY

1st VICE PRESIDENT – JILLINA KWIATKOWSKI

2ND VICE PRESIDENT – BERNARD HUGHES

SECRETARY – KIM LETUS

TREASURER – BILL MLOTOK

DIRECTORS REPORTS:

Gail Kagan

Larry Yellon

Jason Tallman

Josh Miller

ADMINISTRATORS REPORT

I am still processing membership renewals for the 2018-19 membership year. A large percentage of members have used the website to renew their membership. Some members still like to mail in their payment, or prefer to email or fax their membership renewal using a credit card.

We have added 14 new members since the last meeting:

4 full members

4 associates members (one at NAPPS)

6 basic members

To date the new membership is as follows:

Full members – 19 new

Associate members – 5 new

Basic members – 18 new

Total – 42 new members this year!!!

I will continue to contact members that have not yet renewed through mid-June in an attempt to finalize the membership directory compiled with advertising, by-laws, policies, etc. to create the newest membership directory. I hope to have to the printer by mid-July and in everyone's hands by August 1st.

We have had 13 member order ID badges.

COMMITTEE REPORTS:

Arbitration & Grievance – Bernard Hughes

Awards/By-Laws/Election – Vinnie Gillis

Budget/Finance – Bill Mlotok

Convention – Jillina Kwiatkowski

Everything is on schedule. I have sent out the Exhibitor and Sponsor emails. We have a few commitments to date. We should send out the Save-A-Date flyers right away. Also, I think it's important that we start advertising the hotel room cut-off date now, as it will close 6 weeks prior to the convention date. From all of the feedback I've heard, people are intrigued with the Murder Mystery theme.

Fundraising – Jillina Kwiatkowski

I have been working with Adirondack Save-A-Stray to do a split fundraiser on the Sunday after our convention. I am currently working with Saratoga on getting the necessary permits to hold a walk-for-charity in the park. I will be reporting more on this as I make headway. So far, it's been a slow process. Meredith also would like to hold a barbeque on the field next to the casino. I'm trying to get them to donate some food for this. All proceeds will be split 50/50 between the two organizations.

Benefits – Jillina Kwiatkowski

I will be presenting a new program for review and discussion from Gallagher Affinity Membership and Group Programs. They offer a wide variety of services to members. There is no cost to the association to partner up with them.

The discount programs include:

1. Health Insurance
2. Pet Insurance
3. Identity Guard (Identity Theft Protection)
4. Office Depot/Office Max
5. E&O Insurance
6. Dental Insurance
7. Hotel Storm/Hotel Engine discounts
8. Rental car (Hertz/Thrifty/Dollar) discounts

Additionally, Crackerjack Promos has been added to our website. Jason has implemented a “Members Benefit” page for our members to be able to easily view the programs we offer.

Legislative – Larry Yellon/Gail Kagan

Website – Jason Tallman

Education/Certification – Larry Yellon

Technology – Bernard Hughes

Secure Document Trading – Bob Musser/Jason Tallman

Membership – Kim Letus

Larry Yellon Rob Gillis and Ellen Eakley will attend and present a CLE on Processing Serving in NYS at the NYC Paralegal Association in NYC on 5/23/18.

Newsletter/Directory – Brenda Geedy

The next Liberty will be published and mailed with the membership directory this summer.

Public Relations – Gail Kagan

Social Media/Marketing/Promotion – Ellen Eakley

Sunshine – Kim Letus

Robert Marcus Award – Larry Yellon

OLD BUSINESS

NEW BUSINESS

Community College Fairs to promote the process serving business

Use of badges in NJ & NY (John Perez)

GOOD OF THE ORDER

MOTION TO ADJOURN